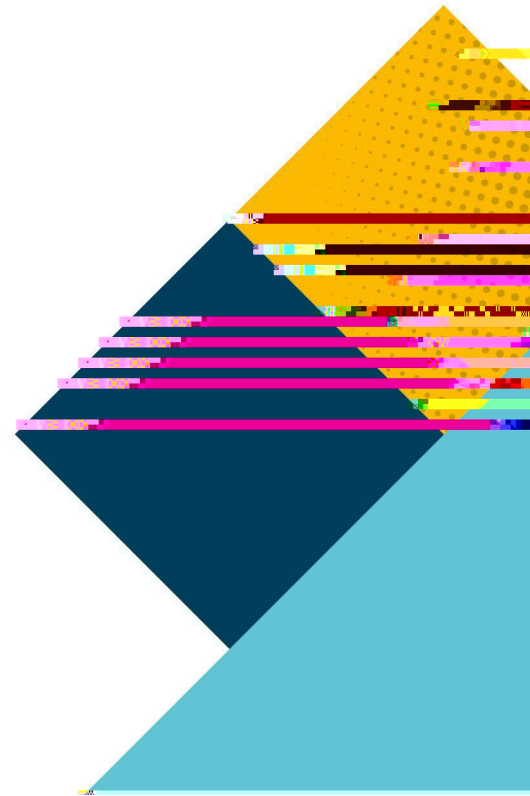


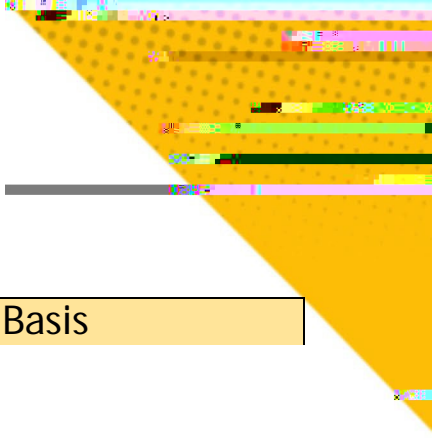


Employer Privacy Notice

Introduction

This privacy notice is





Reason for Processing	Legal Basis
to	



How long do we keep your data?

Our complete retention schedule is available on request.

The main retention dates are:

RECORD TYPE	LENGTH OF RETENTION
Ch 8	Ch 9 + 69
CCV F9	Ch + 10
P0n 9	Ch + 59
Ch 0v 8 Gp d E9n	Ch 9 + 69
F8 8 9 -9 0 9 9n 8	Ch 6 8 9 + 69
F8 9	Ch 6 9 6 8
F8 8n 0 8n	Ch 8 9 + 69
8 8 8 8	Ch 9 + 69
R8 9 0 8 8	Ed 6 8 + 69
Ch 8	La 8 0 8 8n + 19

Who do we share your data with?

The Group partners with a number of third parties with whom we share data. We do not use any third party located



The Data Protection Officer
Coleg Gwent
Crosskeys Campus
Risca Road
Crosskeys
Caerphilly
NP11 7ZA

If you feel that we have not dealt with your data in accordance with this privacy notice or in the event of any other complaint, you are able to forward your concerns to the Information Commissioner's Office (The ICO).

Changes to the way we process your data

This privacy notice may be updated from time to time.